

Dear parents/carers,

“We asked, You said, We did it” - this has been the tag line for our exemplary parent-school partnership here at Lake Farm for the past few years. We have been working on collating evidence for an external verification process on the journey to achieving the Leading Parent Partnership Award. Over the years, we have discussed the award at Coffee Mornings, the Academy Council monitored the progress of the award; and most importantly parent-school partnership is a priority in our annual academy development plan.

Gratitude to the parents/carers who filled out our annual parents survey posted on Google Classroom—the responses have been analysed and the suggestions have been discussed with teachers so we can continue to work in partnership for the best possible outcomes of all our students. Please do read the notices on the parents’ noticeboards around the school for the results of the survey and the suggestions we have actioned so far.

Finally we have organised the annual federation’s diversity week titled, One World & Neurodiversity Week. This will culminate with a curriculum showcase for parents/carers at 1.40 pm in the classrooms followed by a One World Fair in the hall at 2 pm. At the same time, Lake Farm will also be assessed by an external moderator for the Leading Parent Partnership Award which we have been working so diligently together in the past few years.

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Key Dates

Important dates :

23rd May 2025—One World Week—Neurodiversity workshops

26th May 2025 to May 30th 2025—Half Term Holidays

2nd June 2025— Children return to school after half term

11th June 2025—Federation Strictly Speaking Competition

12th June 2025—Year 2 London Trip

13th June 2025—Nursery & SRP—Mobile Farm visit

13th June 2025—Class photos

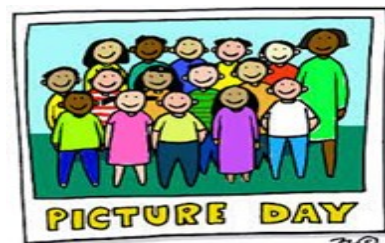
20th June 2025—Lille Trip—Year 5

23rd June 2025—Year 6 Go Ape trip

[Follow us on Instagram :](#)



Please ensure the children come to school in their correct uniform on the 13th June 2025.

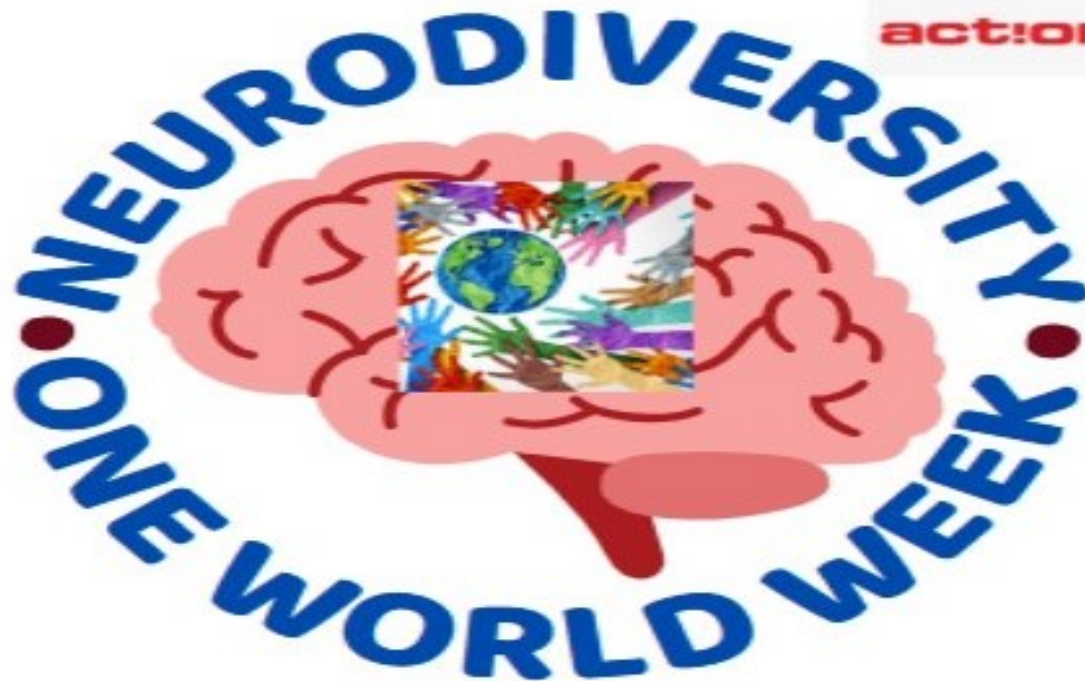


Class Assemblies at 2:45pm on Fridays

6th June—Butterfly class

20th June—Cressida Cowell—Year 3

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ON FRIDAY, 23RD MAY 2025, PUPILS CAN COME DRESSED IN ONE OF THE FOLLOWING WAYS:

- THEIR NATIONAL CULTURAL CLOTHING
- AS SOMEONE FAMOUS FROM THEIR COUNTRY OR
- WEARING THE COLOURS OF THEIR NATIONAL FLAG




PARENTS ARE INVITED TO VISIT THE CLASSROOMS AT 1:40 P.M. TO VIEW PUPILS WORK.

ONE WORLD FAIR IN THE HALL AT 2PM

- FOOD STALLS
- FACE PAINTING
- HENNA
- PERFORMANCES

PARENTS/CAREERS, PLEASE CONTRIBUTE VEGETARIAN FOODS FOR EXAMPLE, SAMOSAS, PAKORAS, CAKES ETC. AT THE FRONT OFFICE BY 12PM ON FRIDAY 23RD MAY 2025

LFPA guidance for accidents and illnesses

<p>Phone call to parent/career</p> 	<p>Allergic reaction. Higher usage of prescribed inhaler. Severe injury. Severe head lice infestation Persistent toothache/earache High temperature Vomiting Diarrhea (loose motions) All bumps to the head Leg, arm or hand not mobile</p>
<p>Accident slip</p> 	<p>Minor injury • Cuts, bruises, bumps. • Swelling of the joints. Insect bite. Loss of tooth due to an accident in school. Removal of clothing to inspect injury. Nosebleed due to accident in school</p>
<p>No accident slip</p> 	<p>Splinter removed with no visible mark Grazed area with no visible mark but cleaned with medical wipe or cold compress Paper cut plaster applied Cold compress applied/ice pack. No visible mark Sharp pencil gone into an area of the skin. Existing injury from home. Wobbly Tooth fallen out naturally (no accident). Nosebleed due to natural causes (no accident).</p>

- Depending of the severity of the event, Welfare team will make a judgement and call the parent/career.
- No action will be taken if the child has not informed any adult of an accident or incident.
- In some cases we will not be able to share the details of the accident as this has not been shared with the Welfare team by the child.
- In the case of vomiting or loose motions, the child can return to school only 24 hours after their last sickness or loose motion.
- The Welfare team are not medical professionals and we strongly encourage you to seek medical advice where appropriate.
- **FOLLOW ALLERGY PLANS / INDIVIDUAL HEALTH CARE PLAN IN CLASS ROOM.**

Welfare slip for when an inhaler has been used to notify asthma clinic as Lake Farm is an asthma friendly school

WHOLE SCHOOL ATTENDANCE

Top Attendance for the Week commencing 28/04/2025

	Week Commencing 28/04/2025	Attendance %	Learning hours Lost
1	Year 2: Fox	100.0%	0
2	Year 5: Maryam Mirzakhani	99.0%	10
3	Year 3: Maya Angelou	97.8%	30
3	Year 1: Squirrel Class	97.0%	30
3	Year 6: Norman Foster	97.0%	30
4	Year 2: Badger	96.8%	37.5
4	Year 4: Nikola Telsa	96.7%	37.5
4	Year 6: Zaha Hadid	96.7%	37.5
4	Year 3: Cressida Cowell	96.4%	37.5
5	Reception: Grasshopper Class	95.5%	47.5
5	Year 6: Renzo Piano	95.4%	47.5
5	Reception: Butterfly Class	95.3%	47.5
5	Year 5: Archimedes	95.2%	47.5
5	Year 4: Charles Darwin	95.0%	47.5
6	Year 1: Mole Class	93.1%	65
7	Year 5: Katherine Johnson	92.3%	75
8	Year 4: Marie Curie	91.7%	85
9	Year 2: Otter	90.8%	95
9	Year 3: Charles Dickens	90.3%	95
9	Year 1: Rabbit Class	90.0%	95
10	Reception: Ladybird Class	87.0%	125

Top Attendance for the Week commencing 05/05/2025

	Week Commencing 05/05/2025	Attendance %	Learning hours Lost
1	Year 4: Nikola Telsa	100.0%	0
2	Year 2: Badger	99.5%	10
3	Year 5: Katherine Johnson	98.9%	20
3	Reception: Grasshopper Class	98.5%	20
3	Year 3: Cressida Cowell	98.3%	20
4	Year 3: Maya Angelou	97.9%	30
4	Year 5: Maryam Mirzakhani	97.6%	30
4	Year 6: Norman Foster	97.6%	30
4	Reception: Butterfly Class	97.1%	30
5	Year 1: Rabbit Class	96.6%	37.5
6	Year 6: Renzo Piano	96.4%	37.5
6	Year 5: Archimedes	95.6%	47.5
7	Year 6: Zaha Hadid	94.7%	55
8	Year 2: Fox	93.5%	65
8	Year 1: Mole Class	93.4%	65
8	Reception: Ladybird Class	93.2%	65
9	Year 4: Marie Curie	91.7%	85
10	Year 1: Squirrel Class	90.2%	95
10	Year 4: Charles Darwin	90.0%	95
11	Year 3: Charles Dickens	88.9%	115
12	Year 2: Otter	87.5%	125

Attendance Reminders

Lake Farm Park Academy has high expectations for every student from the moment they join our school. Children have the right to a high quality education and we provide this at Lake Farm Park Academy. High attendance is necessary to ensure that your child benefits fully from the learning opportunities on offer and to ensure they leave school having developed positive lifelong habits and as well rounded individuals.

Medical Appointments

Appointments, where possible, should be made outside of school hours or in the holiday period. This includes routine dental appointments. If this is unavoidable, your child should still attend school before or after the appointment where possible. Any session missed that was deemed reasonable to attend will be marked as unauthorised leave.

Absence Requests

Absence requests will only be considered for exceptional circumstances and these are dealt with on an individual basis.

What to do if your child cannot attend school:

Absence must be reported on a daily basis. You must contact the school (**before 9.00am**) on the first day of absence. This can be done by emailing

lfpaoffice@theparkfederation.org or by calling the school number 02085732622 option 1. Please leave the Child's name, class and the reason why they cannot attend school. If they are ill, please give a clear explanation of their condition. **For a prolonged absence due to illness, medical evidence will be requested.** This can be in the form of a prescription, medical paperwork or an appointment card/letter.



We understand the importance of regular dental check-ups for your child's well-being. However, we kindly request that non-emergency dentist appointments be scheduled during half-term breaks or after school hours whenever possible.

Our primary concern is to minimise disruption to your child's education during school hours. We can ensure that your child's learning experience remains uninterrupted by scheduling appointments outside of school time.

We appreciate your cooperation and understanding in this matter. Should you have any questions or concerns, please don't hesitate to contact us.



Attendance Guide for Parents/Carers

Newsletter content to showcase attendance expectations

What YOU must do:

Try to telephone the school before 8.30am each day of your child's absence.

Tell the school in advance, of any medical appointments and bring in appointment cards/letters.

If you are not sure whether your child is well enough to attend school, send them in anyway as they often perk up on arrival.

Have a backup plan for if your child misses transport, call on a family member, neighbour or friend.

If you and your child are experiencing difficulties with school attendance then talk to us as a first step so we can help!

What WE will do:

Check your child's attendance every day.

Phone home to discuss your child's attendance with you.

Invite you into school for attendance meetings if we are concerned.

If we cannot establish a reason for absence, then we may make a welfare home visit.

Term dates 2025/2026

Autumn (1) Term from 2nd September 2025 to 25th October 2025

*Staff Development Day	2nd September 2025 & 3rd September 2025
Children back to school	Thursday 4th September 2025
School closed for Half term	Monday 27th October 2025 to Friday 31st October 2025

Autumn (2) Term from 3rd November 2025 to 18th December 2025

Term Ends (Children finish school)	Thursday 18 th December 2025 – School finishes early
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*Staff Development Day 19th December 2025

Spring (1) Term from 5th January 2026 to 13th February 2026

Children back to school	Monday 5 th January 2026
School closed for Half Term	Monday 16 th February 2026 – Friday 20 th February 2026

Spring (2) Term from 23rd February 2026 to 27th March 2026

Children back to school	Monday 23 rd February 2026
Term Ends (Children finish school)	27th March 2026 - School finishes early

School closed for Easter holidays	30th March 2026 to 10th April 2026
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Summer (1) Term 2025 from 13th April 2025 to 22nd May 2026

School closed for Half term	Monday 25 th May 2026 - Friday 29 th May 2026
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Summer (2) Term 2026 from 1st June 2026 to 17th July 2026

Children back to school	Monday 01 st June 2026
Term Ends (Children finish school)	Friday 17 th July 2026 – School finishes early

*Staff Development day	Monday 20th July 2026 Tuesday 21st July 2026
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Monday, May 4th 2026 - Early May bank holiday (May Day)

Monday, May 25th 2026 - Spring bank holiday

*Staff Development day – School is closed for children