



22nd July 2021

Dear Parents/Carers,

Autumn term 2021

I would like to share with you some of the recently announced changes that the Government hopes will be in place in schools from September 2021 when they move towards stage 4 of their roadmap for the country. As always we will be required to follow government guidelines and will share school procedures as and when these are updated. **Final arrangements for schools will be confirmed by the government during the summer holidays and we will then communicate these to families accordingly through our App and website. Please look out for these updates.** Please find below a list of suggested changes that will come into action if the current government guidance released in July remains in place:

- **Attendance will be compulsory for all children.** Any absence that is not related to illness will be unauthorised and will result in fines being issued in line with government guidance by Hillingdon Participation Team. All absences should be reported to the office through the school phone number, in line with the expected absence procedures. Please see the attached LFPA Attendance Policy.
- Where children or staff display Covid related symptoms and/or test positive for Covid 19, they will be expected to self-isolate in line with government requirements. NHS Test and Trace will work with the positive case to identify close contacts and they will be advised to take a PCR test. The government hopes that individual children identified as close contacts will not need to self-isolate unless they test positive themselves.
- Any children who display Covid related symptoms while in school will need to go home, complete a PCR test and self-isolate.
- Children will not be required to start and finish school through staggered timings. School will revert back to normal for 8.45 am to 3.20 pm for Key Stage 2 classes and 8.50 am to 3.15 pm for Reception and Key Stage 1 classes.
- Please note parents/carers in Key Stage 2 will only be allowed to drop children off at the gates in the morning and children will be supported to walk to classrooms using staff supervision. This will avoid crowding at the start of the school day and continue to increase pupil independence which has been a real success throughout the pandemic. Any messages of a medical or social nature for Key Stage 2 classteachers should be passed on to the office. Otherwise you can speak to classteachers at the end of the day.
- Collection for children will be at 3.15 pm (Reception and KS1) or 3.20 pm (KS2) as normal, parents/carers will be allowed to collect directly from classrooms as usual. We encourage adults to line up outside classrooms to avoid crowding. Please leave the premises promptly and do not use the playground equipment which is for the sole purpose of children to be used at playtimes.
- Parents/carers will be allowed to make their own judgement on face coverings and wear them as they feel is appropriate while on the school playgrounds/entrances.
- Parents/carers and staff will be expected to wear face coverings during any close contact or meetings inside the school building.
- All children will be required to wear full school uniform and have the correct P.E. kit as per usual. Please see the attached LFPA School Uniform Policy. These items should all be labelled as there will be no provision for lost property collection due to increased hygiene issues.



- There will be no central place for lost property. Children will need to take responsibility for their own belongings so please make sure everything is clearly labelled.
- Children can continue to wear P.E. kits into school on P.E. days. P.E. days for each year group will be made available through the school App and website. Children must be in the school P.E. kit for PE days or parents will be contacted to bring the correct P.E. kit as per the LFPA School Uniform Policy.
- No parents/carers will be permitted to enter the school building and reception area without an appointment. We still strongly encourage parents/carers to telephone or email communications to the school where possible and avoid crowding near the reception entrance.
- Parent consultations will continue through telephone meetings. Face to face meetings with class teachers can be arranged through the school office and an appointment will be made accordingly.
- Regular handwashing measures and good ventilation in classrooms will remain in place.
- School will need to be informed in advance if children need to attend any medical appointments during school time and proof of appointments will need to be provided. Please avoid disruption to your child's education and make any appointments outside of school hours.
- All children will be required to be accessing Google Classroom for homework provision and if needing to self-isolate. This is in line with the government expectation of a home learning provision in place if further lockdown procedures need to take place in the future.
- Trips for the whole school and swimming sessions for year 4 (depending on the availability of Botwell pool) should resume in January 2022.
- The government may change procedures and put stricter measures in place if they feel that Covid cases increase in the school and the local community. We will work with our local Health Protection Team for further support and guidance. School will then follow the Government Contingency Framework and Outbreak management plans required by the government.

Our main priority will always be to ensure that school is a safe environment for both our children and staff. **Please follow the government guidelines and do not send your child to school if anyone within your household is displaying Covid-19 symptoms or have tested positive for Covid-19.**

Further guidance and detail will be provided through a Federation Risk Assessment which will be sent out on the school App and Website before the start of school and when government guidance is confirmed.

We hope by reintroducing our regular school procedures in line with government guidance we can return to normality in the next academic year. As the children have been affected by school closures in the last two years, the teachers have put on summer holidays homework on Google Classroom so please encourage your child/ren to do this.

Once again, I thank you for your continued support, patience and understanding during this time and wish you a restful summer break.

Warm regards

Ms Buttar
Principal

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