



LAKE FARM PARK ACADEMY

Dear Parents/carers,

23rd June 2020

Re-opening of school for Year 5 children from 24th June 2020

I hope you are all continuing to keep safe and well.

As you all know Lake Farm Park Academy has been open for pupils in Nursery, Reception and Year 1 pupils from the 1st of June 2020. This was the result of the PM's announcement to re-open for those year groups (depending on the monitoring of the threat of Covid-19 and the government's 5 tests). We have received positive feedback from parents/carers on how the academy has adapted the learning environment in this difficult time.

As this has been successful we have now decided to open the school for our Year 5 pupils as per the government's guidance of 15th June 2020.

Please read the information below carefully and complete the form below to support us with this process by **5 pm 23rd June 2020**. Return the form to lfpaoffice@theparkfederation.org or send it back to the class teacher on Google Classroom. Alternatively you may answer the questions by going to

What are the dropping off and collection arrangements?

The DfE have recommended staggered starting and finishing times in order to minimise contact between the numbers of adults dropping off in the morning and collecting in the afternoon. **Only one adult per family will be allowed on site to drop off or collect their child.**

Dropping off – please adhere to these times in order to restrict the number of adults on site.

Year 5 children from **9:00 am** at the Key Stage 2 Main gate. On the first day the children will get their class with drop off times moving forward, which will be :

9:00 am drop off-Year 5A

9:05 am drop off –Year 5B

9:10 am drop off – Year 5C

Collection – please adhere to these times in order to restrict the number of adults on site.

When parents are waiting to collect their child, they must act responsibly and **social distance** on the walking path beyond the gates. Your child will be sent to you as usual.

Year 5 children at 15:20pm at the Key Stage 2 Main gate

From Wednesday onwards

15:10 pm collection –Year 5A

15: 15 pm collection –Year 5B

15:20 pm collection – Year 5C

When is my child coming in?

Wednesday 24th June onwards.

Lake Farm Park Academy, Botwell Common Road, Hayes, UB3 1JA
Telephone: 0208 5732622
Email: lfpaoffice@theparkfederation.org

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How will the children be grouped?

The DFE have recommended that children be grouped in classes of no more than 15 children. Depending on available staffing, these groups may be supervised by teaching assistants under the direction of a class teacher. In line with the guidance, **your child will remain with their Family Bubble of children and with the same adults** as much as is possible (for eg 5A, 5B, 5C). Each child will be given a specific place in the classroom and this will not change. Each child will be given a tray with their working materials for their own use and not to be shared. Your child will remain with their group at break times and lunchtimes. Break times and lunchtimes will be staggered.

Which systems will be in place to ensure good hygiene practice?

Children will be asked to wash their hands at the start of the day, before and after break and lunch times, and at the end of the day. Children will be taught to be mindful to not touch equipment other than in their own personal space. Children will be encouraged to socially distance 2m apart. Children with EHCP will be risk assessed individually and their parents will be contacted about the ability to adhere to the 2m social distancing. During the day door handles, transition points and toilets will be cleaned hourly. Materials that the children are using which may need to be shared will be wiped down. Classrooms will be cleaned thoroughly at the end of each day.

Will staff be using PPE to look after my child?

Staff will be provided with PPE if they are involved in intimate care – e.g. changing a child or if a child presents with symptoms of Covid-19. A staff member may choose to use a face mask and/or gloves when they are supervising children.

What if my child displays symptoms of Covid-19 at school?

Children and staff displaying symptoms will be asked to wait in the welfare room. Parents will be called and must come to collect their child immediately. The child must self-isolate for seven days and family members for 14 days. Your child will be eligible to be tested and we strongly encourage this. Please note that if a child is tested positive then their whole group and staff members will be asked to self-isolate for 14 days.

What is the arrangement for food at lunchtime?

Pabulum will be providing hot and cold sandwich lunches this term. Free School Meals children will receive their lunch as per normal procedures. For paid lunches parents will need to make sure they pay for these using Parent Pay.

What will be the focus of the Year 5 curriculum this term and how will it be organised?

Over the next few weeks the priority of the curriculum is your child's mental well-being. We will be reassuring children that they are safe whether they are in school or at home. Google Classroom will be used as a tool to support children in school and at home with their learning. To prepare for the academic year we will continue to focus on basic skills with a balance of creative opportunities to enrich your child's learning. This will include daily writing, comprehension, arithmetic and problem solving or reasoning as well as continuing with and science and topic work. When your child is in school, they will be receiving feedback verbally or through self-marking. I will be asking staff to follow strict guidelines to not physically mark work in school.

What will happen if I choose not to send my child into school?

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If you chose not to send your child into school we will continue to support your child with home learning as we have been using the online teaching platform, Google Classroom. However the Year 5 teachers will be in school teaching so will not be actively answering children's queries. Please note that parents will not be fined if they do not send their child to school.

I am a key worker – can I still send my child to school?

Yes. Key worker children in years 2, 3 and 4 will be working in the spare classrooms if the numbers can accommodate this.

How will I be able to communicate with school?

In the first instance please communicate with school by email lfpaoffice@theparkfederation.org, if this is not possible please telephone the school on 02085732622. Teachers are not able to meet with a parent at the end of the school day. Please contact the office if you need to speak to a teacher. Parents are not allowed on the premises without prior arrangement

What does my child need for school from 24th June 2020? (All children including key workers)

- A named water bottle every day as all water fountains have been turned off only water taps in classrooms can be used to fill water bottles
- They can wear their school PE kit or similar style clothing (please do not use expensive Clothing)– no football shirts please and sensible trainers. Please send your child in fresh, clean clothes each day as recommended.
- Individual pack of tissues if you wish
- Hand sanitiser if you wish
- No book bags
- No PE kits
- Sun hats / to apply sun block on hot days

What will happen next?

Please complete the form below or answer the questions by going to <https://www.surveymonkey.com/r/MVHL3GX> I understand that your preference may change and please remember that you can contact the office at any time to make this change. This information is really important in order to prepare staffing and classrooms. **Please complete and return ASAP.**

I am aware I have shared a lot of information with you and I am sure you understand why it is necessary to share with parents the arrangements that we are working hard to put in place.

Thank you for your continued support.

Best wishes and keep safe,



Ms. H. Buttar
Principal

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Please complete the form below and email it back to lfpaoffice@theparkfederation.org or send it back to the class teacher on Google Classroom. Alternatively you may answer the questions by going to <https://www.surveymonkey.com/r/MVHL3GX>

1. Please write your child's name and class in the space provided : Name _____ Class _____

2. As Year 5 classrooms are reopening on 24th June will your child/ren be attending?

☐

Yes

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No

3. Does your child live in a household where someone is classed as 'extremely clinically vulnerable'?

☐

Yes

☐

No

